

**VILLAGE OF NORTHFIELD  
BOARD OF TRUSTEES  
BUDGET MEETING #2  
Minutes of March 14, 2006**

- I. **ROLL CALL:** Chair Thomas McCarney (absent), Trustees Samantha Baraw (absent), Libby Hambleton, Richard Suitor, and James Wilson. Also present was Village Manager Nanci Allard.

Vice-Chair Richard Suitor called the budget meeting to order at 6:00 p.m.

- II. **PUBLIC PARTICIPATION: None**

III. **BUDGET WORK SESSION**

Manager Allard explained that she and Accounting Manager Laurie Baroffio were a bit concerned about Trustee Suitor's description of the sewer budget capital line item for the Norwich University (NU) sewer upgrade.

At the moment, we do not have a good idea of how much that might cost. The Manager took the amount that had been in that line item for well-field protection in the current year and put it in a line item for the NU upgrade project both as an indicator that we will have to spend money there and as a declaration of intent not to increase spending unnecessarily. No monies allocated for the current fiscal year have been changed. This project was discussed in more detail in the subsequent regular meeting.

The Water Budget was then reviewed. As mentioned previously, both the Water and Sewer Budgets balance without the need for additional rate revenue. The Trustees noted the line item for the well-field gate and that it was a topic of discussion last year. We discussed the pros and cons; we anticipate revisiting that topic with the full board.

Management had a small surplus, which was put into a capital line item under the impression that that was what the Trustees would want. The Trustees will not object to maintaining a small surplus. In fact, if we are to avoid rate increases when the budget nearly balances, we should maintain a small cushion of surpluses to cover small deficits.

- IV. **PUBLIC PARTICIPATION: Non-agenda items.** There was none.

- V. **ADJOURNMENT:** Without objected, the meeting adjourned at 6:45 p.m.

Respectfully submitted,

*Richard Suitor*

Richard Suitor, Acting Clerk

These minutes are subject to approval at the next regular meeting.